



## DEGREE PROGRAM PARTICIPATION

As a Degree Candidate , I understand that credit earned at the Adizes Graduate School for Transformational Studies will probably not be transferable to any other college or university. If I earn a degree in the Adizes Graduate School Programs, in most cases it will probably not serve as a basis for obtaining a higher level degree at another university as per the disclosure in the Program Catalog (which I have read and understand).

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

## COMPUTER CAPABILITIES, LIBRARY ACCESS

**It is required that you fully complete this section:**

1. Desktop \_\_\_\_\_ Laptop \_\_\_\_\_

2. Mac version \_\_\_\_\_ Pentium 4, Intel Core duo, i7-930 quad, or ? \_\_\_\_\_

3. Hard drive size \_\_\_\_\_ **Free space** \_\_\_\_\_ RAM \_\_\_\_\_

4. Maximum **connection speed** (xxxK modem, T1, T3, Cable, DSL, etc.): \_\_\_\_\_

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5. Internet Service Provider (email account holder lilke google, yahoo, or local provider):

\_\_\_\_\_

6. Browser type and version (like Firefox, Internet Explorer): \_\_\_\_\_

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7. Advise if you have a printer, scanner or other devices: \_\_\_\_\_

8. List software you use most frequently (a word processing program is **required**)

9. AGS provides numerous electronic library and journal resources on our website. However, it is **REQUIRED** that you have access to an academic library near you with business journal references. **PLEASE ATTACH A COPY OF YOUR LIBRARY CARD OR PROOF OF MEMBERSHIP.** To what academic and/or other library facilities do you have access? Library: \_\_\_\_\_

Name/ Contact Person/Email: \_\_\_\_\_

\_\_\_\_\_



## WAIVER OF RIGHT TO REVIEW CONFIDENTIAL REFERENCE RESPONSES

I \_\_\_\_\_ waive any right to access the confidential recommendations that may be submitted in support of my application from references or employers that I have provided to AGS (Adizes Graduate School)

## INTELLECTUAL PROPERTY STATEMENT

I agree that AGS has the right to edit, publish and disseminate (with full individual credit and recognition) transcriptions of online course dialogue in which I have participated. I further understand that the name and marks of "Adizes" and all copyrighted materials which may be provided to me in the course of study are proprietary and no unauthorized duplication is allowed.

## ETHICS STATEMENT

I understand that Adizes Graduate School policies provide for access to faculty through the online environment and that I may take any opportunity to provide feedback regarding course structure, services, policy and administration through the on-line environment.

AGS policy assures flexibility in individual expression in meeting course objectives and has a standard of ethics pertaining to online interaction. These policies state that all students are expected to work on the honor system, to do their own work and act with the highest degree of ethical and professional conduct with regard to their work and their colleagues.

**Students may be withdrawn from class at the request of the Instructor in order to maintain the integrity of the class and the graduate program. Students may be withdrawn for not meeting the requirements for participation including attendance, assignments (timeliness) and/or quality of academic contribution, or for academic misconduct. Exceptions may only be granted by written approval from faculty. Appeals may be filed through informal or formal grievance procedures described in the Program Catalog, which I have read and understand.**

Any student who is cited for academic misconduct (sexual, verbal, written, or other harassment of faculty, staff or colleagues online or off) may be subject to suspension from the program, and possibly expulsion at the discretion of the CEO of Adizes Graduate School who will seek input from the Academic Dean, Faculty and Administration. Appeals may be filed through the formal grievance procedures described in the Program Catalog, which I have read and understand.

NAME: \_\_\_\_\_

\_\_\_\_\_



## AUTOBIOGRAPHY and SELF ASSESSMENT INSTRUCTIONS

Attach your Autobiography and Self Assessment - **REQUIRED FOR ALL NEW STUDENTS!**

In your Self Assessment Essay, please include ALL of the following brief sections:

- A.** Explore your scholarly interests and goals and link them with EACH academic course in your Degree Program.
- B.** Have you been involved in distance work or learning before (describe)?
- C.** Using the tools provided on the AGS website, identify learning strategies, your strengths and environmental preferences. There is no need to provide us with the printouts - just discuss your findings in your Self Assessment essay. (Building Excellence [\$5] and Multiple Intelligences [free] are required)
- D.** Describe your plan to schedule blocks of time for graduate study at home. Note that each course requires a commitment of 10-15 hours per week to excel. This is not a weekend program.
- E.** Describe the support you have from your family, children, friends, employers, clients, and pets or any significant other in your environment.
- F.** Please answer one of the following four questions.
- 1.** Describe an ethical dilemma you have experienced firsthand. Discuss how you thought about and managed the situation.
  - 2.** In your field of expertise, what are the repercussions of change and how might you manage them?
  - 3.** In your experience, is there a colleague who has had a significant influence on your development? How?
  - 4.** Describe a significant professional experience in which you had some responsibility. What did you learn from that experience? What was its impact on the development of your theoretical orientation?
- G. Is English your second language? If so:** If you are not providing TOEFL results, this essay will be reviewed by faculty as a basis for proof of English Proficiency. Contact us if you are unsure whether TOEFL is required in your case. ALL students are required to be proficient in ENGLISH.



**REQUEST FOR PARTICIPATION in the ASSISTANTSHIP PROGRAMS  
(ONLINE ACADEMIC CLASSES ONLY)**

This form must be completed **EACH** time that assistance with tuition is requested (**EACH** term). Tuition is \$2000 US Dollars per online class. The Assistantship program can provide up to 50% of tuition per online class. No other costs are covered. Assistantships will be provided depending upon the number of requests in ratio to enrollment, as well as individual qualifications.

I, \_\_\_\_\_ would like to participate as **(circle one)**

**A. A Teaching Assistant** (available with permission from faculty only, not available to first term students)

A work/study program providing faculty with assistance in the verification of research and logic utilized in term papers and theses written by your colleagues for each course. This project is also intended to assist faculty in summarizing the progress of discussion and content for each class. Formal APA style is required including complete citations, abstract and subheadings. Please provide your background, capabilities and interests in this area.

**B. A Research Assistant**

A work/study program providing faculty with assistance on their research projects, primarily the Academic Dean. This position is intended to provide information for faculty and to assist them in the creation of high quality *publishable* working papers. Student research will therefore require broad literature review into the focus area, as well as identification and discussion of specific case references. Formal APA style is required including complete citations, abstract and subheadings. Please provide your background, capabilities, and interests (topics) for research.

The Assistantship program *privilege* that may be revoked if students fail to meet their commitments. All students should own the most up-to-date APA Style manual. Re-admission to the Assistantship program is never guaranteed. Students/supervisors are required to submit a mid-term report at the six-week mark and have their final project turned in to their supervisor by the end of each term. Students should seek guidance at multiple intervals. The value of each approved project is set at \$1000USD. Full tuition will be due for those who do not complete their project on time. Benefits and amounts due will not be prorated. AGS staff will make every effort to assist you, but **students are required to independently manage this work/study project.**

**REQUIRED: On an attached page provide ALL OF the following.**

1. Describe your financial need ~ relevant employment, salary, conversion to USD (Needs assessment):
2. Describe why you believe you would can contribute to a publishable paper with conceptual foundations in Adizes material (skills, affiliations, experiences, special personal interest, access to special populations):
3. **Describe two ideas** for potential Projects, including the Adizes material you will review in context.

I request funding in the amount of \_\_\_\_\_ % (percent) of tuition this term.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*